JSC DATA REQUIREMENTS LIST (DRL)

(See reverse for instructions)
Based on JSC-STD-123

a. Title of Contract, Project, SOW, etc.	b. Contract/RFP No.	c. DRL Date/Mod Date
Multi-Purpose Crew Vehicle Integration Contract	NNJ12414367R	June 22, 2012

1. Line item no.	2. DRD Title	3. Data type:	4. Frequency	5. As-of-date	6. 1st subm. date	7. Copies
MPIC-PM-01	Management and Staffing Plan	☒ (1) Written approval ☐ (2) Mandatory Submittal ☐ (3) Submitted upon request	UR		With Proposal	a. Type: Other b. 2
	8. Distribution *(Continue on a blank sheet if needed)* GP/COTR BT/Contracting Officer		9. Remarks 7a. Electronic Copy 7b. 1 7a. Hard Copy 7b. 1			
1. Line item no.	2. DRD Title	3. Data type:	4. Frequency	5. As-of-date	6. 1st subm. date	7. Copies
	Phase-In Plan	☒ (1) Written approval ☐ (2) Mandatory Submittal ☐ (3) Submitted upon request	OT		With Proposal	a. Type: Other b. 2
	8. Distribution *(Continue on a blank sheet if needed)* GP/COTR BT/Contracting Officer		9. Remarks 7a. Electronic Copy 7b. 1 7a. Hard Copy 7b. 1			
1. Line item no.	2. DRD Title	3. Data type:	4. Frequency	5. As-of-date	6. 1st subm. date	7. Copies
MPIC-PM-03	Closeout Plan	☐ (1) Written approval ☐ (2) Mandatory Submittal ☒ (3) Submitted upon request	UR			a. Type: Other b. 2
	8. Distribution *(Continue on a blank sheet if needed)* GP/COTR BT/Contracting Officer		9. Remarks 7a. Electronic Copy 7b. 1 7a. Hard Copy 7b. 1			
1. Line item no.	2. DRD Title	3. Data type:	4. Frequency	5. As-of-date	6. 1st subm. date	7. Copies
MPIC-PM-04	Total Compensation Plan	☒ (1) Written approval ☐ (2) Mandatory Submittal ☐ (3) Submitted upon request	AR		With Proposal	a. Type: Other b. 2
	8. Distribution *(Continue on a blank sheet if needed)* BT/Contracting Officer BB/Contractor Industrial Relations Officer		9. Remarks 4. Update 3 years following contract award or upon any major changes to the Total Compensation Plan 6. 30 days after contract award 7a. Electronic Copy 7b. 1 7a. Hard Copy 7b. 1			

JSC DATA REQUIREMENTS LIST (DRL)

(See reverse for instructions)
Based on JSC-STD-123

a. Title of Contract, Project, SOW, etc.	b. Contract/RFP No.	c. DRL Date/Mod Date
Multi-Purpose Crew Vehicle Integration Contract	NNJ12414367R	June 22, 2012

1. Line item no.	2. DRD Title	3. Data type:	4. Frequency	5. As-of-date	6. 1st subm. date	7. Copies
MPIC-PM-05	Organizational Conflict of InterestAvoidance	☐ (1) Written approval ☒ (2) Mandatory Submittal ☐ (3) Submitted upon request	AR		With Proposal	a. Type b. Other 2
	8. Distribution *(Continue on a blank sheet if needed)* BT/Contracting Officer GA/COTR		9. Remarks 6. Draft submitted with proposal, final submitted 45 days after contract award. 7a. Electronic Copy 7b. 1 7a. Hard Copy 7b. 1			
1. Line item no.	2. DRD Title	3. Data type:	4. Frequency	5. As-of-date	6. 1st subm. date	7. Copies
MPIC-BM-01	NF 533 Cost Reporting	☐ (1) Written approval ☒ (2) Mandatory Submittal ☐ (3) Submitted upon request	See Block		See Block 9	a. Type b. Other 3
	8. Distribution *(Continue on a blank sheet if needed)* BT/Contracting Officer LZ/MPCV Resources Management Office (RMO) Analyst LZ/MPCV RMO Cost Accountant		9. Remarks 4. Not later than the 10th of the month for submitting completed NF 533 for the preceding month 6. 40 days after contract award 7a. Electronic Copy 7b. 1 7a. Hard Copy 7b. 2			
1. Line item no.	2. DRD Title	3. Data type:	4. Frequency	5. As-of-date	6. 1st subm. date	7. Copies
MPIC-BM-02	Workforce Reports	☐ (1) Written approval ☒ (2) Mandatory Submittal ☐ (3) Submitted upon request	SA		See Block 9	a. Type b. Other 3
	8. Distribution *(Continue on a blank sheet if needed)* BT/Contracting Officer LZ/MPCV Resources Management Office (RMO) Analyst LZ/MPCV RMO Cost Accountant		9. Remarks 6. Not later than 180 days following contract award 7a. Electronic Copy 7b. 1 7a. Hard Copy 7b. 2			
1. Line item no.	2. DRD Title	3. Data type:	4. Frequency	5. As-of-date	6. 1st subm. date	7. Copies
		☐ (1) Written approval ☐ (2) Mandatory Submittal ☐ (3) Submitted upon request				a. Type b.
	8. Distribution *(Continue on a blank sheet if needed)*		9. Remarks			

JSC DATA REQUIREMENTS LIST (DRL)

(See reverse for instructions)
Based on JSC-STD-123

a. Title of Contract, Project, SOW, etc.	b. Contract/RFP No.	c. DRL Date/Mod Date
Multi-Purpose Crew Vehicle Integration Contract	NNJ12414367R	June 22 2012

1. Line item no.	2. DRD Title	3. Data type:	4. Frequency	5. As-of-date	6. 1st subm. date	7. Copies
MPIC-SA-01	Safety and Health Plan	☒ (1) Written approval ☐ (2) Mandatory Submittal ☐ (3) Submitted upon request	OT		With Proposal	a. Type: Other b. 2
	8. Distribution *(Continue on a blank sheet if needed)* BT/Contracting Officer NS/Safety and Test Operations Division		9. Remarks 7a. Electronic Copy 7b. 1 7a. Hard Copy 7b. 1			
1. Line item no.	2. DRD Title	3. Data type:	4. Frequency	5. As-of-date	6. 1st subm. date	7. Copies
MPIC-SA-02	Safety & Health Self-Evaluation	☐ (1) Written approval ☒ (2) Mandatory Submittal ☐ (3) Submitted upon request	AN		See Block 9	a. Type: Other b. 2
	8. Distribution *(Continue on a blank sheet if needed)* BT/Contracting Officer NT/Safety and Test Operations Division		9. Remarks 6. Due 30 days following award of contract 7a. Electronic Copy 7b. 1 7a. Hard Copy 7b. 1			
1. Line item no.	2. DRD Title	3. Data type:	4. Frequency	5. As-of-date	6. 1st subm. date	7. Copies
MPIC-PC-01	Planning Data Set	☐ (1) Written approval ☒ (2) Mandatory Submittal ☐ (3) Submitted upon request	MO		See Block 9	a. Type: Other b. 1
	8. Distribution *(Continue on a blank sheet if needed)* BT/Contracting Officer GA/NRO: See DRD Item 9. OPR		9. Remarks 4. Multiple: See DRD 6. 30 days following contract Phase-In 7a. Electronic delivery into Planning Data Set via MPCV Data Management 7b. 1			
1. Line item no.	2. DRD Title	3. Data type:	4. Frequency	5. As-of-date	6. 1st subm. date	7. Copies
MPIC-PC-02	Performance Data Set	☐ (1) Written approval ☒ (2) Mandatory Submittal ☐ (3) Submitted upon request	MO		See Block 9	a. Type: Other b. 1
	8. Distribution *(Continue on a blank sheet if needed)* BT/Contracting Officer GA/NRO: See DRD Item 9. OPR		9. Remarks 4. Multiple: See DRD 6. 30 days following contract Phase-In 7a. Electronic delivery into Planning Data Set via MPCV Data Management 7b. 1			

JSC DATA REQUIREMENTS LIST (DRL)

(See reverse for instructions)
Based on JSC-STD-123

a. Title of Contract, Project, SOW, etc.	b. Contract/RFP No.	c. DRL Date/Mod Date
Multi-Purpose Crew Vehicle Integration Contract	NNJ12414367R	June 22, 2012

1. Line item no.	2. DRD Title	3. Data type:	4. Frequency	5. As-of-date	6. 1st subm. date	7. Copies
MPIC-PC-03	Performance Measures	☐ (1) Written approval ☒ (2) Mandatory Submittal ☐ (3) Submitted upon request	MO		See Block 9	a. Type b. Other 1
	8. Distribution *(Continue on a blank sheet if needed)* BT/Contracting Officer GA/NRO: See DRD Item 9. OPR		9. Remarks 4. Multiple: See DRD 6. 30 days following contract Phase-In 7a. Electronic into Performance Data Set 7b. 1			
1. Line item no.	2. DRD Title	3. Data type:	4. Frequency	5. As-of-date	6. 1st subm. date	7. Copies
MPIC-PC-04	Integrated Analysis	☐ (1) Written approval ☒ (2) Mandatory Submittal ☐ (3) Submitted upon request	MO		See Block 9	a. Type b. Other 1
	8. Distribution *(Continue on a blank sheet if needed)* BT/Contracting Officer GA/NRO: See DRD Item 9. OPR		9. Remarks 4. Multiple: See DRD 6. 30 days following contract Phase-In 7a. Electronic into Planning Data Set 7b. 1			
1. Line item no.	2. DRD Title	3. Data type:	4. Frequency	5. As-of-date	6. 1st subm. date	7. Copies
MPIC-PC-05	Professional Services	☐ (1) Written approval ☒ (2) Mandatory Submittal ☐ (3) Submitted upon request	MO		See Block 9	a. Type b. Other 1
	8. Distribution *(Continue on a blank sheet if needed)* BT/Contracting Officer GA/NRO: See DRD Item 9. OPR		9. Remarks 4. Multiple: See DRD 6. 90 days following contract Phase In 7a. Electronic Copy 7b. 1			
1. Line item no.	2. DRD Title	3. Data type:	4. Frequency	5. As-of-date	6. 1st subm. date	7. Copies
		☐ (1) Written approval ☐ (2) Mandatory Submittal ☐ (3) Submitted upon request				a. Type b.
	8. Distribution *(Continue on a blank sheet if needed)*		9. Remarks			

Short Form Instructions for Completing JSC Form 2323 & 2323A

For more detailed instruction, see JSC-STD-123.

DRL IDENTIFICATION

a. Title - Enter nomenclature descriptive of activity to which the DRL pertains, such as project, contract, statement of work, or request for proposal.
b. Contract/RFP Number - Enter contract number or RFP number, if applicable.
c. Date - Enter DRL preparation date as follows: Month-Day-Year. Subsequent modification dates may also be entered in this block.

LINE ITEM IDENTIFICATION

1. Line Item No. - Number line items sequentially, 1 through 999. Items 1, 2, 3, 4 are preprinted on JSC Form 2323. JSC Form 2323A is numbered 5 and following.

2. DRD Title - Enter DRD title from block 1 of JSC Form 2341.

3. Data Type - Check the appropriate data type. Additional detail needed to clarify types or define subtypes may be added in block 9, REMARKS.

   (1) Written Approval - Data requiring written approval by the NASA OPR before implementation into procurement or development program.
   (2) Mandatory Submittal - Data submitted to NASA for coordination, information, review, and/or management control.
   (3) Submittal upon Request - Data prepared and retained by respondent to be made available to requiring organization upon request.

4. Frequency - Enter frequency of submittal code as follows:

Code	Description	Code	Description	Code	Description
AD	As Directed	DA	Daily	RD	As Released
AN	Annually	DD	Deferred Delivery	RT	One Time and Revisions
AR	As Required	MO	Monthly	SA	SemiAnnually
BE	Biennually (Every other yr.)	OT	One Time	TY	Three Per Year
BM	Bimonthly (Every other mo.)	PV	Per Vehicle	UR	Upon Request
BW	Biweekly (Every other week)	QU	Quarterly	WK	Weekly

5. As-Of Date - If reports are of a recurring nature, give as-of date (cutoff date and due date: e.g., 15/1 indicated input cutoff date of 15th and due date of 1st). Amplify in Remarks, Item 9, if necessary.

6. First Submittal - Enter Month/Day/Year of initial submittal. If calendar date is not scheduled, enter number of days preceding or following event to which data requirement is related (e.g., 90 days prior to launch). Amplify in Remarks, Item 9, if necessary.

7. Copies - Complete 7a and 7b as specified below.
   a. Type - Enter code as follows:

Code	Definition	Code	Definition
PRINT	Printed Copies	MICRO	Microfilm Aperture Cards
REPRO	Reproducible Copy	OTHER	Explain Remarks, Item 9

   b. Number - Enter number of copies required opposite each type of copy furnished.

8. **DISTRIBUTION** - List current codes or addresses and names of organizations which are to receive copies of documents generated under the DRD. If more than one copy is required, so indicate in parenthesis by recipient's name. Continue on a blank sheet if necessary.

9. **REMARKS** - Enter in this space.
   a. Reference to specific work statement paragraph as applicable to explain relationship of data to task.
   b. Additional submittal information, if necessary.
   c. Comments which explain an entry made in any block of the DRL.
   d. OPR for a specific DRD, if different from contract COTR.