National Aeronautics and
Space Administration

Goddard Space Flight Center
Greenbelt, MD 20771

Reply to Attn of: 210.I

September 28, 2012

TO ALL PROSPECTIVE OFFERORS

Subject: Request for Proposal (RFP) NNG12381152R, Information Sciences and Library Services Procurement

You are invited to submit a proposal for NASA Goddard Space Flight Center's (GSFC) INFORMATION SCIENCES AND LIBRARY SERVICES procurement. The Statement of Work (SOW) defines the scope of services that can be ordered under this contract. Two Representative Task Order (RTOs) included in the RFP provide examples of potential task that could be ordered under the contract.

This procurement is a 100% small business set-aside and is a follow-on for continued Information Science and Library Services for GSFC.

The North American Industry Classification System (NAICS) code for this procurement is 519120. The Small Business Size Standard is $7M.

The resultant contract will be a single Indefinite Delivery Indefinite Quantity (IDIQ) contract with Cost- Plus Fixed Fee (CPFF) Task Orders issued for services.

The effective ordering period of the overall IDIQ contract is five years from the contract effective date. Phase-in will be conducted, under a separate firm fixed price contract vehicle, during the 30-day period prior to the effective date of the contract. The anticipated firm fixed price contract phase-in start date is on or around June 30, 2013 with the IDIQ contract effective date anticipated to be on or about July 29, 2013.

The services required under this contract will be performed at the GSFC, Greenbelt, MD facility and the Contractor's facility. Services may also be performed at Wallops Flight Facility, Wallops Island, VA. There is office space available for four onsite contractor employees at the GSFC Greenbelt, MD facility.

NASA appreciates the comments received in response to the release of the Draft solicitation. Those comments resulted in minor changes to the RFP. Some of the changes include:

a) The successful contractor will be responsible for providing all required IT equipment both on and off-site.
b) Other Direct Costs (ODCs) are not anticipated on the RTOs. Exhibits 8A and 8B (OTHER DIRECT COSTS BY RTO) as well as 7A and 7B (TRAVEL BY RTO) have been deleted from the list of exhibits.
c) All references to ODCs in section L have been deleted.

d) Exhibit 13 – Cognizant Defense Contract Management Agency Information has been removed.
e) A new clause has been added in Section I, I.98 PROVIDING ACCELERATED PAYMENT TO SMALL BUSINESS SUBCONTRACTORS 52.232.99 (AUG 2012) (DEVIATION)

Be advised, Offerors are encouraged to carefully review the final RFP in its entirety as its content has changed from the draft version.

All documents related to this procurement, including this letter, the solicitation, attachments, exhibits, and any amendments can be obtained electronically from the World Wide Web at: http://prod.nais.nasa.gov/cgi-bin/eps/bizops.cgi?gr=D&pin=51. Offeror's are requested to periodically monitor the website for any potential updates.

This RFP does not commit NASA/GSFC to pay any proposal preparation costs, nor does it obligate NASA/GSFC to procure or contract for the services described. This request should not be construed as an authorization to proceed with any services described the SOW or RTOs.

Proposals in response to this solicitation are due no later than October 31, 2012 , 3:00 PM Eastern Standard Time.

Below is a list of the Integrated Evaluation Team (IET) voting member along with their associated GSFC organizational codes, for the Information Sciences and Library Services. The names provided are for informational purposes only and, other than the Contract Specialist, Andrea Davis, these individuals should not be contacted regarding the Information Science and Library Services procurement. The Government reserves the right to change personnel associated with this procurement at its discretion.

SSA
Thomas J. Paprocki, Code 210, Chief of Procurement Operations Division (Acting)

Voting Members
Howard Branch, Code 550
Andrea Davis, Code 210.I
Kevin Glasper, Code 272
Tonjua Hines-Watts, Code 700
Jeremy Werdell, Code 616

Offeror's are reminded that a "Blackout" letter for this procurement was distributed to all GSFC personnel concurrently with the release of the Final RFP to industry. Therefore, all communications pertaining to this procurement shall be directed the Contract Specialist listed below. All questions pertaining to the RFP shall be submitted in writing, by mail, or electronically to the Contract Specialist as soon as possible for consideration. If you have questions regarding this RFP, please contact Andrea Davis, Contract Specialist via e-mail at Andrea.A.Davis@nasa.gov on or before October 12, 2012.

Michelle R. Padfield
Contracting Officer