Visit Request

Clear

INSTRUCTIONS

1. **Seventy two *(72)* hours advance notice is required for all visit requests.**
2. **For unescorted access please fax *(661-276-2732)* proof of your security clearance or verification of a completed background investigation *(NACI)*.**
3. **All personal visits must be escorted.**
4. **All cameras and cell phones with cameras must be left in vehicle except for cameras and recording equipment required by declared media representatives on assignment, or for use as permitted by escorts during portions of Dryden escorted tours.**
5. **ALL visits must be approved by the Employee's Branch Chief or higher, or the Contract Employee's CO, COTR or TM.**

TYPE OF VISIT ☐ ESCORTED ☐ UNESCORTED ☐ CLASSIFIED ☐ CONSTRUCTION ☐ LONG TERM

SITE TO BE VISITED ☐ DFRC ☐ DAOF **NOTE: For visits to the DAOF, please FAX a courtesy copy to X3979**

VISITOR INFORMATION

1.	FULL NAME OF VISITOR:	DATE OF BIRTH:	COMPANY NAME:	DATES OF VISIT:
	PLACE OF BIRTH *(City, State, Country)*:	CITIZENSHIP:	DRIVER LIC. NO. AND STATE OF ISSUE:	*SSN *(Last 6 digits)*:
2.	FULL NAME OF VISITOR:	DATE OF BIRTH:	COMPANY NAME:	DATES OF VISIT:
	PLACE OF BIRTH *(City, State, Country)*:	CITIZENSHIP:	DRIVER LIC. NO. AND STATE OF ISSUE:	*SSN *(Last 6 digits)*:
3.	FULL NAME OF VISITOR:	DATE OF BIRTH:	COMPANY NAME:	DATES OF VISIT:
	PLACE OF BIRTH *(City, State, Country)*:	CITIZENSHIP:	DRIVER LIC. NO. AND STATE OF ISSUE:	*SSN *(Last 6 digits)*:
NAME OF SPONSOR TO BE VISITED:		EXT.:	SIGNATURE:	DATE:

PURPOSE OF VISIT *(If unescorted visit requested, state justification)*:

APPROVAL

BRANCH CH. *(or higher)*, CO, COTR OR TM *(print name)*:	BRANCH CHIEF *(or higher)*, CO, COTR OR TM SIGNATURE:	DATE:
CHIEF OF SECURITY *(or Designee) (print name)*:	CHIEF OF SECURITY *(or Designee)*:	DATE:

1. Visitors must show picture identification on arrival.
2. Requesters are responsible for visitors while at Dryden.
3. Visit requests that do not indicate escorted or unescorted will be assigned an escorted visit.
4. For classified visits,visitors are required to have their clearance sent in advance to:

Dryden Flight Research Center
Attn: Visitor Control, P.O. Box 273
Edwards, CA 93523-0273
or FAX to 661- 276- 2732

SPECIFIC COMMENTS:

* SUBJECT TO PRIVACY ACT OF 1974
When not under the continuing control and supervision of a person authorized access to such material, it must be, as a minimum, maintained under locked condition.