

PAST PERFORMANCE QUESTIONNAIRE

**COLLABORATIVE SUPPORT FACILITY, BUILDING N232, LEED PLATINUM
NASA AMES RESEARCH CENTER, MOFFETT FIELD, CALIFORNIA**

The Contractor listed in this form is being considered in a source selection by NASA Ames Research Center. We would appreciate it if you would provide us with comments regarding the Contractor's past performance. Your comments are considered Source Selection Sensitive and, therefore, your name as a reference will not be released. In order to maintain the integrity of the source selection process, we respectfully request that you do not divulge the name of the Contractor nor discuss your comments on this questionnaire with any other individuals.

PLEASE RETURN THIS FORM BY MAIL, FAX OR E-MAIL TO:

**NASA Ames Research Center
Attn: Teresa Marshall, Mailstop 213-13
Moffett Field, CA 94035-1000**

**Fax: (650) 604-2593
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I. Contract Information

- A. Name of Company/Division: _____
- B. Contract Number: _____
- C. Project Title and Location: _____
- D. LEED Certification Level: _____
- E. Period of Performance (including options): From: _____ To: _____
- F. Total Contract Value: _____
- G. Award Information: Competitive: Yes _____ No _____
Basis of Selection: Technical _____ Cost/Price _____
Other (specify): _____

II. Description of Contract

Briefly describe the services provided the contract:

During the contract performance being evaluated, this firm was the:

Prime Contractor _____ Significant Subcontractor _____ Team Member _____
Other (describe) _____

Does a corporate or business relationship exist between the firm being evaluated and your organization?

Yes _____ No _____. If yes, please describe: _____

III. General Performance Survey

Use the following ratings to respond to the questions below Please select one rating per statement, using the following definitions. Please provide additional remarks to further explain any rating and in response to the more detailed questions.

Definition of Ratings

Excellent (E)	The Offeror’s performance was demonstrated with exceptional merit indicating exemplary performance to contract requirements with contract requirements accomplished in a timely, efficient, and economical manner; very minor (if any) problems with no adverse effect on overall performance.
Very Good (VG)	The Offeror’s performance was demonstrated very effectively and was fully responsive to contract requirements with contract requirements accomplished in a timely, efficient, and economical manner for the most part with only minor problems with little identifiable effect on overall performance.
Good (G)	The Offeror’s performance demonstrated successful performance by the offeror and was fully responsive to contract requirements with contract requirements accomplished in a timely, efficient, and economical manner for the most part with only minor problems with little identifiable effect on overall performance.
Fair (F)	The Offeror’s performance may be limited in terms of the size, scope and complexity when compared to this acquisition, and it demonstrates meets or slightly exceeds minimum acceptable standards; adequate results; reportable problems with identifiable, but not substantial, effects on overall performance.
Poor (P)	The Offeror’s performance demonstrated performance that does not meet minimum acceptable standards in one or more areas; remedial action required in one or more areas; problems in one or more areas, which adversely affect overall performance.
Neutral (N)	Assigned to offerors without a record of relevant past performance or for whom information on past performance is not available

NO	PERFORMANCE QUESTIONS	RATING (Please Circle)					
		E	VG	G	F	P	N
PROJECT MANAGEMENT							
1.	Overall project management including management of resources and personnel.	E	VG	G	F	P	N
2.	Ability to effectively manage and control subcontractor performance	E	VG	G	F	P	N
3.	Ability to build effective working relationships with associate contractors, subcontractors and the Government in a team environment.	E	VG	G	F	P	N
4.	Overall responsiveness to Government requests	E	VG	G	F	P	N
5.	Communicating and interfacing with Government	E	VG	G	F	P	N
6.	Staffing levels for key personnel and key subcontractors	E	VG	G	F	P	N
7.	Effectiveness of jobsite supervision	E	VG	G	F	P	N
8.	Compliance with technical requirements and performance standards	E	VG	G	F	P	N
9.	Timely identification and resolution of issues	E	VG	G	F	P	N
10.	Timely resolution of contract modifications	E	VG	G	F	P	N
11.	Adherence to contract schedule requirements	E	VG	G	F	P	N

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12.	Timeliness, quality, and accuracy of schedule and schedule of values	E	VG	G	F	P	N
13.	Ability to deliver the project that meets or exceeds performance requirements within schedule	E	VG	G	F	P	N
14.	Compliance with Labor Standards	E	VG	G	F	P	N
15.	Ability to comply with LEED standards and credits to ensure LEED certification	E	VG	G	F	P	N
COST							
16.	Timely payment to subcontractors or suppliers	E	VG	G	F	P	N
17.	Ability to establish realistic cost estimates	E	VG	G	F	P	N
QUALITY CONTROL							
18.	Overall project quality	E	VG	G	F	P	N
19.	Adequacy of QC Plan	E	VG	G	F	P	N
20.	Effectiveness and responsiveness of QC staff	E	VG	G	F	P	N
21.	Adequacy of QC testing	E	VG	G	F	P	N
22.	Adequacy of QC documentation	E	VG	G	F	P	N
23.	Identification/Correction of deficient work in a timely manner	E	VG	G	F	P	N
SAFETY & SECURITY							
24.	Adequacy of Safety Plan and implementation of plan	E	VG	G	F	P	N
25.	Adherence to established safety and health procedures	E	VG	G	F	P	N
26.	Overall Safety and Health injury/illness record	E	VG	G	F	P	N
27.	Cooperation with Owner's safety personnel	E	VG	G	F	P	N
28.	Adherence to established security procedures	E	VG	G	F	P	N
SMALL BUSINESS							
29.	Ability to meet Small Business Subcontracting Plan Goals	E	VG	G	F	P	N
30.	Timeliness, quality, and accuracy of Small Business Subcontracting Plan reporting (SF 294s/295s)	E	VG	G	F	P	N
31.	Ability to meet Small Disadvantaged Business goals	E	VG	G	F	P	N

Please comment on particularly strong/weak points of Contractor's performance (technical, schedule, and/or cost):

