

DOD INDUSTRIAL PLANT EQUIPMENT REQUISITION				Requisition number		FORM APPROVED BUDGET BUREAU NO. 22-R0233	
SECTION I – ITEM DESCRIPTION							
1. Commodity code		2. Manufacturer				2a. Model number	
3. Stock number	4. Power code	5. Estimated cost	6. Physical inspection required? <input type="checkbox"/> Yes <input type="checkbox"/> No		7. Procurement specification attached? <input type="checkbox"/> Yes <input type="checkbox"/> No		
8. Description (if more space is required, continue on "REMARKS" section)							
Continued under "Remarks" section? <input type="checkbox"/> Yes <input type="checkbox"/> No							
SECTION II – REQUIRING AGENCY/FACILITY/CONTRACTOR							
9. Name and address (include ZIP)		10. Contract number		10a. Date		11. Command code	
12. Program <input type="checkbox"/> Military <input type="checkbox"/> Contractor							
13. Intended use		14. Date item required at destination		15. Date cert. N/A required		16. Priority	
17. Basis for authorization <input type="checkbox"/> Production <input type="checkbox"/> Mobilization <input type="checkbox"/> Replacement		18. Procurement planned? (If "yes" cite appropriation: _____) <input type="checkbox"/> Yes <input type="checkbox"/> No		19. Rebuild/Overhaul candidate <input type="checkbox"/> Yes			
20. Typed Name and Title of requesting official			21. Signature of requesting official			22. Date	
23. Certification of need by administering activity _____				23a. Administrative office code _____			
23b. Name and address (include zip)		23c. Typed name and signature of production representative				23d. Date	
23e. Signature of administrative contracting officer					23f. Date		
SECTION III – APPROVAL AUTHORITY							
24. Name and address (include ZIP)		25. Title, symbol and telephone number of approving official					
26. Typed name and signature of approving official					27. Date		
SECTION IV – ALLOCATION AND AUTHORITY TO INSPECT (TO BE COMPLETED BY DIPEC)							
28. Commodity code		29. I.D./Government tag number			30. Description (see attached copy of DD 1342)		
31. Present location (Name address and ZIP code)				32. Shipped To			
33. Estimated time required for shipment from date of acceptance (Enter number of days)							
a. As is condition		b. Test required	c. Repair required	d. Repair/Overhaul required		e. Standard attachments required	
34. Typed name and signature of allocating official					35. Date		36. Date offer expires

SECTION V – NON-AVAILABILITY CERTIFICATE (TO BE COMPLETED BY DIPEC)

37. The item described in Section I of this form has been screened by DIPEC against the idle inventory of the Department of Defense and it is hereby certified as not available or cannot be delivered on or before the date specified in Section II (item 14). Procurement action resulting from this Certification of Non-Availability must be initiated within 45 calendar days of the date included in this Section (item 40) or complete rescreening is required. Equipment offered by DIPEC in Section IV must be considered if the supplier cannot deliver new equipment before expiration of the period specified in Section IV (item 33).

38. Typed name and signature of certifying official	39. Date certificate issued	41. Certificate number
	40 Date certificate expires	

SECTION VI – CERTIFICATION OF ACCEPTANCE

42. The item allocated in Section IV of this form

Has been physically inspected and is acceptable Is acceptable without physical inspection

Item is accepted under one of these conditions:

a. As is condition b. Repair required c. Test required d. Rebuild overhaul required e. Other

Is not acceptable (A complete description of conditions making item unacceptable must be stated under "Remarks" below.)

43. Typed name and Title of certifying official	44. Signature of certifying official	45. Date
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SECTION VII – SPECIAL SHIPPING INSTRUCTIONS

46. Ship to (include ZIP Code)	47. For transshipment to
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48. Mark for

49. Appropriation chargeable for	d. Paying office/Activity name and address (Include ZIP Code)
a. Packing/Crating/Handling	
b. Transportation	
c. Other	

50. Special distribution of shipping documents and other instructions

SECTION VIII – REMARKS

51. Remarks